

APARTMENT SUPPLEMENTAL QUESTIONNAIRE
(Complete in addition to ACORD application)

Insured: _____
Location: _____

GENERAL INFORMATION

of stories: _____ Construction: _____ Occupancy: _____% No. of Units: _____

Year Built: _____ If over 15 years old, when were the following updates performed?

Heating: _____ Electrical: _____ Plumbing: _____ Roof: _____

Right Exposure & Distance: _____

Left Exposure & Distance: _____

Rear Exposure & Distance: _____

Are cooking facilities provided in rooms? Yes No

If yes, number of rooms: _____

Years owned: _____ Does owner/manager live on premise? Yes No

Any Student housing: Yes No

Contract for snow removal?

Yes No

FIRE/LIFE SAFETY & SECURITY:

Are there heat and smoke detectors in all rooms? Yes No

If yes, what type: _____

Are there fire extinguishers on premises? Yes No

Is there a central station fire alarm? Yes No

Are hallways and stairwells open? _____ or closed? _____. Number of exits: _____

Are sliding doors equipped with additional locks? Yes No

Are there dead bolts on entry doors? Yes No

Are there fences surrounding the property? Yes No

Does complex directly employ security guards? Yes No

Are security guards armed? Yes No

If outside security guard service, are certificates of insurance required? Yes No

Carbon Monoxide Detectors?

Yes No

RECREATIONAL FACILITIES

Pools: Number of pools: _____ Is the pool area fenced from all units Yes No

Self locking gates? Yes No Does pool have depth markers? Yes No

Are rules posted? Yes No Is there lifesaving equipment in place? Yes No

Is there a lifeguard? Yes No (If not certified, submit)

Have a diving board? Yes No (If over 1 meter in height, submit)

Have a sliding board? Yes No (If over 7 feet long, submit)

Describe Playground Equipment (ie. Fenced, installed per specs. Condition, etc.): _____

Describe and exercise facilities (i.e. Types of equipment & safety requirements): _____

Describe any outside recreation: _____

OTHER

Average rent: 1br: _____ 2br: _____ 3br: _____ Minimum lease term: _____

Number of HUD units: _____ % rented to Students: _____ Elderly: _____

Confirm lease/rental agreement makes no warranties with regard to security and that leasing agent/employees are instructed to advise tenants and current tenants to call 911.

Describe all losses in the past 3 years: _____

Explain any prior incidents of sexual/physical assaults: _____

Has applicant ever been cancelled or non-renewed in the past three years? Yes No

The applicant, agent and/or broker represents that the above statements and facts are true and that no material facts have been suppressed or misstated.

Applicant Signature: _____ Date: _____

Producer: _____ Date: _____